

Ryde Carnival Procession Risk Assessment 2008

Newport Carnival Procession Risk Assessment		Initial Assessment				Issue 1 - 10/4/2008 M.R.Collins	Post Reduction Assessment			
Subject Area	Hazard & Effect	Whom	Likely	Severity	Risk	Reduction	Likely	Severity	Risk	Action Notes
Medical Conditions	Injury due to Medical Condition i.e. Asthma, Heart complaint	S A	4	8	32	Participants are to ensure that any prescribed treatments are known to the organisers and the Senior First Aid Attendant. Any prescribed medications are to be kept by the Senior First Aid Attendant.	1	1	1	
Persons being injured	Injury due to Medical Condition i.e. Asthma, Heart complaint	S A	4	8	32	All participants with a known medical condition are to report to the Procession Officer, who will note the condition and treatment, Participants are to ensure that any prescribed treatments are known to the organisers and the Senior First Aid Attendant.	1	1	1	
		S A				Prior to the procession moving off, the Senior First Aider will notify all attending First Aid personnel of the location within the parade and the nature of the condition of the participant.				
		P S A				First Aid attendance is therefore required to be at the Carnival formation, to cover the entire procession route, and dispersal points until all participants have dispersed.				Risk to be continually assessed during event
	Weather related injury	S A	4	4	16	Entrants and Staff are to ensure that participants are equipped with clothing suitable for the prevailing weather conditions at the time of the event.	1	1	1	Risk to be continually assessed during event
	Risk of fire and burn injuries.	P S A	6	10	60	Full Fire Risk Assessments to be undertaken both for organisers for the event, and Artists for their entries.	4	6	24	Entries will not be accepted until they have signed off their entry form and submitted their risk assessment.
			4	6	24	Costumes and floats which are made from highly combustible materials are to ensure that sufficient fire fighting equipment as required is always close at hand during the whole event.	4	4	16	Risk to be continually assessed during event
		P S A	4	4	16	Where it is known that a naked flame is being used as a source of illumination, dedicated "Fire Stewards" will be deployed in the procession, with equipment suitable to deal with the incident.	2	2	4	Risk to be continually assessed during event
		P S A	4	4	16	Marshals and Stewards to be alert to the possible risk and to watch for anything that could cause a costume or float to be at risk and to alert the Procession Officer at once.	2	2	4	Risk to be continually assessed during event
	Falling from Floats	P S A	6	6	36	Any Float taking part in the procession must conform the normal construction and use regulations applicable for the size of float. An independent examiner will act on the behalf of the event organiser to ensure compliance.	4	4	16	
		A	4	4	16	Floats should have sufficient protection to ensure that participants are unable to fall from the float. This can be hand rails or harnesses which must be fit for purpose.	4	2	8	
		PSA	4	2	8	Any Float not meeting these basic safety requirements will not be permitted to take part in the procession.	1	1	1	

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	Injury due to floats	P S	6	6	36	Participants and floats/ Vechile entries are to be kep seperated by a defined distance. All motorised entries must be road legal and conform to the Road Traffic Act construction and use regulations.	4	6	24	Risk to be continually assessed during event
		P A	4	6	24	Drivers of motorised entires are to keep at nominal 5 meters seperation from pedestrian entires at all time, with this distance being increased in the vacinity of hills.	2	4	8	Risk to be continually assessed during event
		P A	2	4	8	Each Float and/or procession group is the have it's own person who will be responsible for the participating groups safety. This should be there only role and therefore a driver of a float is not suitable.	2	2	4	
	Injury from thrown objects, and other injuries as a result of a Public disturbance.	P S A	6	6	36	Marshals and Stewards should be alert to the possibility of coins etc being thrown by members of the Public. Collectors should be placed where required to ensure that coins can be collected safely without the need for them to be thrown.	4	6	24	Risk to be continually assessed during event
		P S A	4	6	24	Notices will be affixed to floats requesting people not to throw coins but to place them in the collecting buckets as they come around with the procession.	4	6	24	
		P S A	4	6	24	Members of the Public who seem intent to throw coins and other objects, and decline to cease when requested politely by a Steward or Marshall, should be made known to the nearest available Police Officer.	2	2	4	Risk to be continually assessed during event
	Injured by traffic	P S A	6	8	48	A completely closed procession with Police assistance to enforce as required a complete closure of all roads which make up the procession route. Marshals will maintain a sterile area around procession.	4	6	24	Risk to be continually assessed during event
		S A	4	6	24	A minimum of 5 meter safety zone to be maintained between vehicles and the pedestrian participants during the procession with this being increased on hills.	2	6	12	Risk to be continually assessed during event
		P S A	2	6	12	Both Carnival Officers and Procession contestants are to remain alert to the normal risks of being on a Public Highway at all times, and take appropriate precautions.	2	4	8	Risk to be continually assessed during event
		P S	2	4	8	Procession Officers, Marshals and Stewards are to be correctly trained for their roles for the event.	2	2	4	
		S	2	2	4	Training to be approved by the Police and other responsible bodies that have direct or indirect authority for the event.	1	1	1	All Stewards are to rmain alert to Traffic Hazards troughout the event
	Injury from procession entrants (ie floats and Costumes)	P S A	6	6	36	Full Risk Assement of Route to be undertaken and correctve measures to be put in place to remove hazards	4	6	24	Route to be re checked on day of event to confirm actions in place and apporriate.

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		P	4	6	24	With assistance from procession Stewards crowds are to be kept back to allow sufficient space for the procession to safely pass. Where pinch points have been identified Marshals are to be used to ensure crowd control prior to the procession arriving.	4	4	16	Risk to be continually assessed during event
		P	4	4	16	Drivers of Floats and the Float safety Officer are to pay particular attention to spectators in the vicinity of the float at all times. They are responsible to the safety of the Public in the immediate vicinity of each float.	2	2	4	Risk to be continually assessed during event
	Injury caused by traffic on route	P S A	4	4	16	Normal Highway Code and Road Traffic Act regulations apply.	2	2	4	
		P S A	2	2	4	Stewards will be deployed at strategic points to ensure Public safety along the route.	1	1	1	Risk to be continually assessed during event
Traffic Accidents	Road Traffic Accident as a result of procession	P S A	6	8	48	While procession is on a defined stretch of road, that road will be closed to other vehicle movements until the procession has passed. To be guarded by Marshals and enforced by Police.	2	2	4	Risk to be continually assessed during event
	Other Road Traffic Accidents	P	4	6	24	Adequate signing to warn drivers in advance and road cones to assist in guiding traffic safely through route where confusion may exist.	4	2	8	
High numbers of people in a confined area.	Fall or crush injuries	P S	4	4	16	Good crowd control by marshals backed up by the Police to act as enforcement, First Aids facilities to proceed with procession along route and at strategic points.	2	2	4	Risk to be continually assessed during event
Street Furniture or an overhead obstructions	Risk from Street Furniture or an overhead obstruction. This also includes the larger Pedestrian costumes	P	4	4	16	A maximum safe clearance of 4 metres vertical and 2.5 metres wide has been defined, along with a minimum safe turning radius of 3 metres.	2	2	4	Risk to be continually assessed during event
Procession Safety	Stewards and Marshals being injured	S A	4	4	16	All Stewards will be given training for the task they are to undertake. They will wear high visibility jackets and be equipped with two way radios and any other PPE that is deemed as necessary for their duties.	2	2	4	
		S	2	2	4	A formal training and briefing session will take place prior to the event for all persons undertaking Stewarding duties. All Stewards will be given a copy of this risk assessment.	2	2	4	
	Traffic Management operatives.	S	6	6	36	Any persons working on the public highway and footway are now required by Law to be qualified, and as such only persons with the relevant Street Works accreditation will be used, and full Personal Protective Clothing and Equipment must be used.	4	4	16	
		S	4	4	16	Stewards setting up and removing road closure and diversion signing should park in a sensible manner, in a location which will not prevent or restrict traffic from passing by in accordance with the Road Traffic Act and Highway Code. The correct Personal Protective Clothing and Equipment is to be used for the prevailing conditions.	2	2	4	